

## Rugby Alberta Volunteer Application Checklist



# ALBERTA SUMMER GAMES Coach / Manager Applications

PERSONAL INFORMATION
Name:
Address:
Telephone number:
Email address:
Position you are applying for: Position – Zone – Gender -
CHECKLIST - COACH
<input type="checkbox"/> Evidence of NCCP Qualification (For head coach position) _____
<input type="checkbox"/> Evidence of IRB Rugby Ready Certification (Please include printed certificate)
<input type="checkbox"/> Resume of experience in 7's Rugby (Please include separate resume)
<input type="checkbox"/> Two contactable references (Complete below) Reference 1: (Name) (Phone & Email)  Reference 2: (Name) (Phone & Email)
<input type="checkbox"/> Outline of your coaching philosophy (Please include separate document)

## CHECKLIST – ASSISTANT COACH / MANAGER

Evidence of IRB Rugby Ready Certification (Please include printed certificate)

Resume of experience in 7's Rugby or personal resume with evidence of management experience (Please include separate resume)

Two contactable references (Complete below)

Reference 1: (Name)

(Phone & Email)

Reference 2: (Name)

(Phone & Email)

Outline of your coaching or management philosophy (Please include separate document)

If you are applying for one of the Alberta Summer Games staff positions, please ensure you submit a cover letter, this completed document and any additional supporting documents as requested.

All applicants may be required to complete a police background check.

**The closing date for all positions will be THURSDAY DECEMBER 1, 2011.**

**Please send all documents electronically to [a.takel@rugbyalberta.com](mailto:a.takel@rugbyalberta.com) or via mail to Rugby Alberta Office, Percy Page Centre, 11759 Groat Rd, Edmonton, Alberta. T5m 3K6.**

Regards,

Aaron Takel

Technical Director  
Rugby Alberta