



TO / À: Provincial Union Presidents
Provincial Union Executive Directors

FROM / DE: Bob Kreasul

CC:

DATE: September 9, 2010

SUBJECT/OBJECT: High School / College / University Tours
Insurance and Registration

Dear Member Unions,

All school tours outside of Canada must be registered and sanctioned by the Provincial Union and Rugby Canada. International Unions and the IRB require that all inbound (this applies to teams traveling to Canada) teams must have National Union Sanctioning and therefore National Union or school Liability Insurance coverage.

High school, college or university tours outside of Canada must be sanctioned. Liability Insurance certificates from the travelling schools' member school board must be in your office prior to departure.

The cost for registration is \$2.00 per traveller only if they can provide a copy of their certificate of Insurance from the school board, and Rugby Canada membership is granted only for the duration of the school tour. If a certificate of insurance cannot be provided, Rugby Canada will only sanction those teams that are registered and therefore school team traveling would have to become full members of Rugby Canada and pay all applicable membership fees.

In addition to liability insurance coverage from either the school board or Rugby Canada, all school teams traveling are required to have out of country medical insurance. This insurance may be purchased from Marsh Canada Ltd. and their offices in Toronto. The cost of this is \$3.00 per person per day. The reason for this is most over the counter out of country insurance coverage does not cover the person for participation in athletic competition. This is generally an exclusion that is not indicated to those purchasing out of country insurance from a bank, local insurance company or travel agency.

Rugby Canada will not put these school teams in the registration system unless they are registering with full membership.

Tours will not be sanctioned and letters to overseas Unions will not be sent by Rugby Canada confirming sanctioning until the Provincial Union office provides approval in the form of official letter to Rugby Canada, or a signature on the tour out form.

Approval can only be granted once the Provincial Union has received a copy of the Board Insurance Certificate OR the players are fully registered; a copy of the full roster of all members traveling overseas on tour; payment in full of all applicable fees and confirmation that all members of the team have purchased their out of country medical insurance.



From the Desk of Bob Kreasul
Administration, Insurance, Registration



Please find attached an example of an insurance form that must be sent in by each school. This form should be submitted to the Provincial Union office. In addition to this form, an example of a travel medical insurance document, tour out form, and roster of all PLAYERS / COACHES / MANAGERS should also be included.

If you have any further questions, please do not hesitate to contact me at bkreasul@rugbycanada.ca or at (905) 780-8998 extension 237.

Sincerely,
RUGBY CANADA

Bob Kreasul,
Administration, Insurance, Registration



RUGBY CANADA
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2328 Government Street, Suite 2C, Victoria, BC V8T 5G5
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No. **2010-76**

Dated: **July 14, 2010**

This document supersedes any certificate previously issued under this number

This is to certify that the Policy(ies) of insurance listed below ("Policy" or "Policies") have been issued to the Named Insured identified below for the policy period(s) indicated. This certificate is issued as a matter of information only and confers no rights upon the Certificate Holder named below other than those provided by the Policy(ies).

Notwithstanding any requirement, term or condition of any contract or any other document with respect to which this certificate may be issued or may pertain, the insurance afforded by the Policy(ies) is subject to all the terms, conditions and exclusions of such Policy(ies). This certificate does not amend, extend or alter the coverage afforded by the Policy(ies). Limits shown are intended to address contractual obligations of the Named Insured.

Limits may have been reduced since Policy effective date(s) as a result of a claim or claims.

Certificate Holder: To Whom It May Concern	Named Insured and Address: Canadian Rugby Union o/a Rugby Canada et al 40 Vogell Road Suite 26 Richmond Hill, ON L4B 3N6
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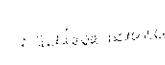
This certificate is issued regarding:

Strathcona Druids RFC
 August 17 - 31, 2010

Type(s) of Insurance	Insurer(s)	Policy Number(s)	Effective/ Expiry Dates	Sums Insured Or Limits of Liability	
COMMERCIAL GENERAL LIABILITY	Allianz Global Risks US Insurance Company	CGL7219198	Apr 30, 2010 to Apr 30, 2011	Each Occurrence	CDN 5,000,000
				Products-Completed Operations Aggregate	CDN 5,000,000
				Deductible	CDN 50,000

Notice of cancellation:

The insurer(s) affording coverage under the policies described herein will not notify the certificate holder named herein of the cancellation of such coverage.

Marsh Canada Limited TD Canada Trust Tower, Brookfield Place 161 Bay Street, Suite 1400 Toronto, ON M5J 2S4 Telephone: 416-868-7247 Fax: 416-868-7360 melissa.stacey@marsh.com	Marsh Canada Limited By:  Melissa Stacey
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